

## **Professional Development Program**

# For front-line to mid-level managers Sample Course Agenda



#### Part 1: Managing with Respect & Reason

- 1 Thursday, September 28, 2017 5:30 pm 8:00 pm
  - Introductions
  - · Review course outline and establish course goals
  - Start Managing with Respect & Reason coursework
- 2 Friday, October 13 Saturday, October 14, 2017 8:00 am 4:00 pm
  - Leadership Styles
    - You as a leader
    - · Who are you as a leader
    - Creating your team culture setting boundaries
    - · Developing your employees fostering responsibility and accountability
  - DiSC Survey: Interpersonal Communication in the workplace
    - Interpretation of survey results and strategies around those results
  - Clear Communication Skills
    - · Barriers to Communication
    - · Active listening and artful questions
    - · Effective Feedback giving and receiving
  - · Problem Solving Skills and Strategies
  - Delegation and developing your employees

#### Part 2: Leading Thriving Teams

- 4 Thursday, November 9, 2017 8:00 am 4:00 pm
  - Social and Emotional Intelligence of teams
    - Crucial conversations for development
    - Building relationships that cause less damage and hold your integrity
- 5 Friday, December 8, 2017 8:00 am 4:30 pm
  - Developing impact & influence
    - Sphere of Responsibility, Control and Influence
    - Motivation, self and others
    - · Coaching and mentoring

#### Part 3: Building Organizational Capacity

- 6 Friday, January 12, 2018 8:00 am 4:00 pm
  - · Generative Change: Cultivating Seasons of Transformation
  - Stakeholders understanding, engaging, managing and servicing
  - Managing up and down the organizational hierarchy
  - · Developing organizational bench strength
- 7 Friday, February 9, 2018 8:00 am 4:00 pm
  - Review and practicum
  - Re-entry using what you have learned
  - · Choosing tools for each unique situation
  - Action Plan

### REGISTRATION - Register by Friday, August 25, 2017

Online: http://2017durangopdp.eventbrite.com

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